



Procedures for Selection of Kansas Superintendent of the Year (Revised July 2010)

1. In June, the KASA past-president becomes chair of the KASA Awards and Recognition Committee, comprised of the president, president-elect and past-president of KASA and two KASA board representatives.
2. During the summer, AASA sends nomination forms to presidents of local Kansas school boards and to Kansas superintendents who are KASA/AASA members.
3. Before August 1, the KASA Awards and Recognition Committee meets via conference call to suggest superintendents who are encouraged to apply for Kansas Superintendent of the Year. The chair of the committee is responsible for contacting these individuals.
4. Applications must be completed and sent to both AASA and KASA by September 30.
5. Five finalists will be selected for interviews by the KASA Awards and Recognition Committee.
6. Interviews will be completed before October 30.
 - The Kansas Superintendent of the Year Interview Committee will consist of five administrators, including the past-president and four previous Kansas Superintendents of the Year, including both active and retired.
 - The most recent Kansas Superintendent of the Year will serve as Chair.
 - The committee will review applications prior to the interviews, using the standards developed by AASA. In addition, KASA recommends consideration of these additional standards: Membership in KASA and AASA; a minimum of 5 years experience as a Kansas superintendent; data which supports increased student achievement as the result of local initiatives; involvement in and contributions to KASA.
 - The interview will last approximately one hour. The Kansas Superintendent of the Year will be selected following the completion of the interviews. All candidates will be contacted before the end of the day on the Monday following the interviews.
 - The Kansas Superintendent of the Year will join other state winners in the competition for AASA National Superintendent of the Year. (No additional application is required – the applicant’s original application is reviewed by the national committee.)
7. The Kansas Superintendent of the Year will be the speaker at the KASA Awards and Recognition Breakfast scheduled during the USA|Kansas Convention in January in Wichita.
8. The Kansas Superintendent of the Year will attend the AASA Convention. (The Kansas nominee’s local district is responsible for underwriting expenses to the convention.) There is a parade of state winners at the national convention and the AASA National Superintendent of the Year is announced at that time.
9. KASA provides a \$1000 scholarship to a high school senior selected by the Kansas Superintendent of the Year. The senior should be a student at the honoree’s Kansas Alma Mater or current school district high school. In addition, each of the four finalists will award a \$500 scholarship following the criteria indicated above. Recipients should be identified by May 1 so that scholarships may be presented to seniors prior to their graduation.